

9 FAM PART IV Appendix E, Exhibit II

CA/VO ORGANIZATION AND FUNCTIONAL RESPONSIBILITIES

DEPUTY ASSISTANT SECRETARY FOR VISA SERVICES - CA/VO

ASSOCIATE DIRECTOR - CA/VO

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| OFFICE OF LEGISLATION, FIELD REGULATIONS, AND LIAISON - CA/VO/P | OFFICE OF PUBLIC & SUPPORT & ASSISTANCE ADVISORY | OFFICE OF DIPLOMATIC LIAISON -CA/VO/L |
| LEGISLATION & REGULATIONS & DIVISION - CA/VO/L/R | COMMUNICATIONS & RECORDS DIVISION - CA/VO/P/C | IMMIGRATION VISA CONTROL REPORTING DIVISION - CA/VO/F/I |
| All issues regarding control, immigration legislation | Visa files and records, including cables | IV number allocation, & accounting |
| Public immigration statis-bills | DIPLOMATIC LIAISON DIVISION - CA/VO/P/D | Workload & tical reports & analyses on visa issuances & re-fusals |
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| Private immigration bills | Issuance of A, G, C-2/3, & NATO visas | |
| Visa Revision of visa | | Preparation of Bulletin & Annual regulations Report of the Visa Office |
| Visa instructions (9 FAM) | Diplomatic and Official visas Advisory opinions on classification of aliens in A, G, C-2/3 & NATO cases | Analyses of immigrant distribution & other numerical implications of proposed legislation |
| ADVISORY OPINIONS DIVISION - CA/VO/L/A | Reissuance in U.S. of E, H, I & L visas | |
| Advisory opinions on INA 212(a) ineligibilities (other than 212(a)(3)) & other substantive issues under the INA related to visa applications | Documentary/visa waivers under INA 212(d)(4) for foreign government officials or int'l organization aliens | POST LIAISON DIVISION - CA/VO/F/P |
| Classification of aliens other than A, G, C-2/3 & NATO | Arrivals at non-designated ports (A, G, C-2/3 cases) | Visa operations, procedures, and workload matters |
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| | PUBLIC INQUIRIES - TELEPHONE CA/VO/P/IT | Refugee & parole matters |
| NIV waivers: 212(d)(3)(a), other than for aliens under 212(a)(3) | Telephone Inquiries on status of individual cases (Congressional & other) | NIV reciprocity & fees Procedure & revisions |
| IV waivers: 212(g), (h), & (i) forms | | |
| 212(d)(4) Legal opinions on & interpretations of immigration laws relating to visas | | passport/visa waivers (other (than foreign gov- ernment officials) |
| | PUBLIC INQUIRIES - WRITTEN CA/VO/P/IW | |
| Privacy Act & FOIA requests | | Liaison with other agencies & De- partment |
| | Written inquiries on status of individual cases (Congressional & other) | Bureaus re opera- tions |
| | | Visa matters not listed under other VO units |
| COORDINATION DIVISION - CA/VO/L/C LIAISON | | SYSTEM |
| PROCEDURES | | & |
| Advisory opinions on 212(a)(3) ineligibility | | DIVISION - CA/VO/F/S |
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| Security, terrorism & political issues related to the entry of aliens | Lookout notices, microfiche, CLASS matters |
| Waivers under 212(d)(3)(a) for aliens ineligible | Interagency data exchange |
| under 212(a)(3) BUSVIS, CHINEX, and SPLEX cases. | Word processing glossaries for visa matters |
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